Recorder

Use these images and descriptions to use the Zoom recorder to record oral histories. You may also scan the QR Code below to find more resources including instructional videos.

As always, it is recommended for you to use research to plan your questions and interview ahead of time before recording.



Set Up:

- ★ Fuzzy thing on top - recommended for less harsh sounds
- ★ Screw tripod into bottom of recorder
- ★ Unscrew to loosen and change recorder angle, screw to tighten and stabilize

To turn on:

Hold the switch towards the power button for a few seconds



Top Buttons:

This is the recommended configuration. "Front" and "Rear" should automatically be activated, though you may have to press the 90° button.

(This helps pick up noise from a lot of angles but limits background noise more than 120°.)



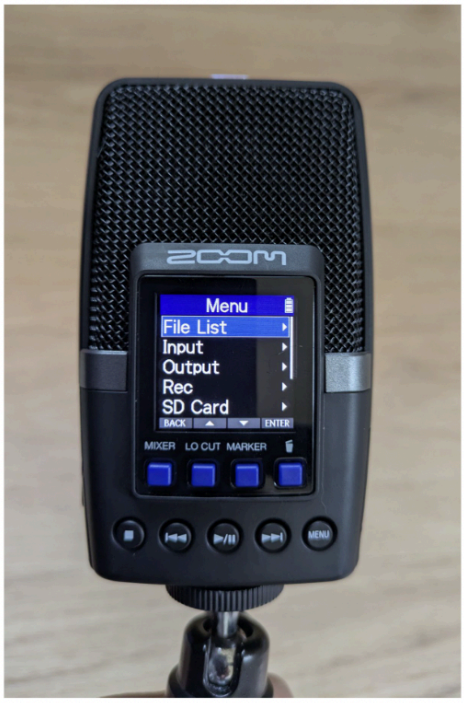
Press the red dot record button to start and stop recording

Note that you will want to place the recorder an equal distance between the two people and wait a few seconds after pressing record.

Main Screen:

Note: You do not need to use this screen at all to record

- ★ Shows sound waves when recording
- ★ Press “Menu” to see menu screen, and use blue buttons that correspond to back, up, down, and enter
- ★ Play/pause, fast forward, stop, etc. are used when going back to listen to a recording you made



AFTER RECORDING:

Put File Onto Computer



Step 1:

Open the “Micro SD” compartment on the bottom of the recorder. Press down on card to release it



Step 2:

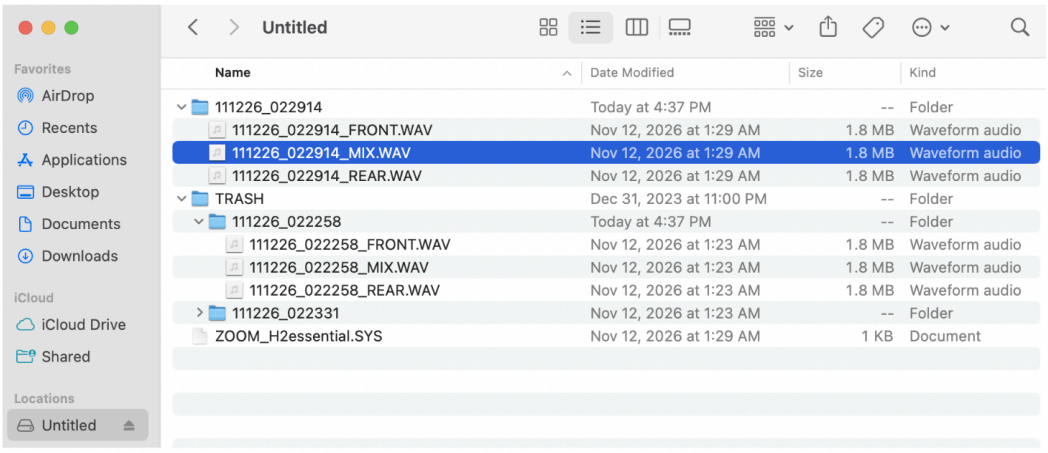
Unless you have a slot for a micro SD, put it into the normal SD card adapter



Step 3:

Use SD slot on the computer to load onto computer

Step 4



NOTE: This part will look different on all computers.

Open the “Untitled” disc, then find your file to drag/put onto your computer. You will most likely want the “MIX” version. Recommended to rename the file for relevance (e.g. name & date)

It is also recommended to delete the file from the card after it is transferred





Extra note - this is the charger & slot to plug it in

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